GRAVENHURST PUBLIC LIBRARY BOARD MEETING MINUTES  
Thursday February 8, 2018 at 6:00 PM  
Maud Mary Swalm Program Room

Board members in attendance were: Chair Joanne Twist, Vice Chair Dave Hammill, Directors Bryan Blain, Marianne Hoyd, Ardyn Todd and Ralph Culham.

Also in attendance: CEO/Chief Librarian, Julia Reinhart (Recorder).

Regrets: Council Representative Heidi Lorenz and Director Jane Templeton.

Meeting called to order by Chair Joanne Twist at 6:05 pm

1. WELCOME

2. ADOPTION OF AGENDA

   Motion to adopt the agenda as amended with the addition of Agenda Item 9.2 135th Anniversary. Moved by Director Hoyd and seconded by Director Culham. Carried.

3. DISCLOSURE OF PECUNIARY INTEREST

   N/A

4. DEPUTATIONS

   N/A

5. BOARD MINUTES

   Motion to adopt the minutes of January 11, 2018 as presented. Moved by Director Blain and seconded by Vice Chair Hammill. Carried.

6. CORRESPONDENCE

   N/A

7. REPORTS

   7.1 The Chair provided a verbal report on board related meetings and activities she has participated in since the January meeting. These included attending a Gravenhurst Against Poverty (GAP) Steering Committee Meeting, participating in a Building Committee meeting as well as the agenda setting meeting with the CEO/Chief Librarian.
7.2 The CEO/Chief Librarian provided a written report in the Board meeting package. Some discussion took place regarding the report including: taking photos to record the diversity of activities occurring at the library; the local history talks being planned by Archives Chair, Judy Humphries; the upcoming teleconference with library CEOs/Chief Librarians; and March Break activities.

7.3 The CEO/Chief Librarian provided a written finance report in the Board meeting package. A question was asked regarding the date of the Board’s 2018 Budget Presentation to Council.

7.4 Written reports were received from Directors Hoyd and Todd regarding their attendance at the Ontario Library Boards’ Association (OLBA) Boot Camp on February 3. Director Hoyd provided some detail on the activities and discussions of particular interest including; the need for a legacy document for board member succession planning purposes; and ideas for fundraising.

Motion to receive written reports as printed and verbal reports as presented. Moved by Director Culham and seconded by Vice Chair Hammill. Carried.

8. UNFINISHED BUSINESS

8.1 Report from the Building Committee re: Facility/Site Study Update

The Committee met with the consultants via teleconference on February 7 to discuss the next steps as well as the final report to be drafted by the consultants.

8.2 Library Accreditation Pre-audit Update

The CEO/Chief Librarian provided highlights from a session on library accreditation she attended at the Ontario Library Association Super Conference. A discussion regarding the items to be addressed prior to an accreditation audit took place and Board members indicated the items they would take on to assist with the process.

9. NEW BUSINESS

9.1 Library Building – Warming Station for Gravenhurst

The Board had the opportunity to review a draft of the Town’s Extreme Cold Protocol and the feedback provided will be taken back to the Town’s CAO by the CEO/Chief Librarian.

9.2 135TH Anniversary

As 2018 is the Library’s 135th Anniversary ideas regarding how to commemorate this event were discussed and will be considered further at the March Board meeting.
Director Todd entered the meeting at 7:55 pm.

10. CLOSED SESSION

Resolution 06-2018

BE IT RESOLVED THAT:

The next portion of the meeting be closed to the public in order to consider personal matters about an identifiable individual pursuant to Clause 239 (2) and (3.1) of the Municipal Act, 2001, C.25. Moved by Director Culham and seconded by Director Hoyd. Carried.

Motion to move out of closed session at 8:40 pm. Moved by Director Hoyd and seconded by Director Culham. Carried.

Board Chair Twist will ask Council Representative Lorenz to bring forward the Board’s recommendation regarding the vacant Board position at the February 2018 Council meeting.

11. ADJOURNMENT

Moved by Chair Twist to adjourn the meeting. Time 8:42 PM

12. NEXT MEETING: Thursday March 8, 2018 at 6:00 PM

Chair

Recording Secretary